

[Ohood.Y.M. Mazhar /Khatib]

C.V
Curriculum Vitae



Personal Information

Full Name: Ohood Yousef Mohammad MAZHAR-KHATIB

Date of Birth: 05/08/1974
PALESTINE

Place of Birth: Nablus-

Marital status: Married

Number of Children: 4

Nationality: Palestinian

Identity number 958 379 059

Passport No- 2198892

Place of Residence: -- Ramallah, Palestine

Phone: - 0599- 207524- **Mobile** 02-2988809- **Email** emmodar@yahoo.com
Ohoud.mazhar@ptuk.edu.ps

Academic Qualifications:

Degree	Specialization	Field of specialization	Cumulative average	Academic institution	From-to
Master	MBA	Marketing "Promotion MIX"	%81	University Hebron	2009-2013
B.Sc.	Economics and Administrative Sciences	public Administration	%82	University of Jordan	1992-1996
High school	Literary section	Literary	%96.4	Saudi Arabia	1992

Practical Experiences:

<u>Job Title</u>	<u>Foundation</u>	<u>Address</u>	<u>From- to</u>
Academic Lecturer	Palestine Technical UNIVERSITY -Ramallah branch	Ramallah	2013
High school teacher	Al daheryah high school-commercial sector	Hebron	2002-2012
Lecturer of Finance and	Khadouri University	Tulkarem	1999-2002

Banking Sciences			
Head of Public Relations	Khadouri University	Tulkarem	1996-1999
Head of Supplies and Procurement	Khadouri University	Tulkarem	Administrative assignment
An acting Head of continuous learning Department	Khadouri University	Tulkarem	1997-2000

Training courses:

Training Course	Training hours	Foundation
E. MARKETING BY SOCIAL MEDIA	36	PTC RAMMALLAH
TOT-Certified Trainer	50	Arab Union of Trainers
Certified Trainer in Combating Corruption	30	Palestinian Anti-Corruption Authority
TOT- CORPORATE GOVERNANCE	20	IFC –INTERNATIONAL FINANCE CORPORATION
Communication and public Relations	12	continuous learning -khaddorY
International license in ICDL Computer	50	Qattan Foundation
Project Management- PMP	20	Abu Mogli Center-Amman
MANAGERIAL charts and organizational structures	20	USAID
Strategic Planning and organizational structures	22	USAID
Measurement and Evaluation	13	Ministry of Education and Higher Education
Marketing Reports	10	USAID
Professional business correspondence	20	Ministry of Education and Higher Education
Printing in" Arabic and English"	20	Ministry of Education and Higher Education

Computer Skill's:

MS. WORD – MS EXCELL- MS ACSESS- MS PROJECT- MS VISIO – MS INFOPATH- MS POWERPOINT –MOVIMAKER -MS. PUBLISHER

OTHER Languages

- English language (reading -writing - conversation) very good
- Spanish Language: (reading - writing - conversation) Good
- Hebrew Language: (read - writing - conversation) Good

Administrative contribution's:

- Member of **Higher Executive Committee** for " Palestinian Financial Inclusion strategy" - Capital Market.
- Member of **Higher Executive Committee** "TVER-HR" for SETTING the National Strategy for "Technical and Vocational Education and Training" in Palestine
- Preparation of Feasibility Studies of Academic Majors -approved by the **quality and accreditation Committee/ACAC** in Palestinian higher education.
- Committee Member of Textbook Platform for " administration and Economy," -the twelfth grade scientific and humanitarian -HIGH SCHOOL
- Member of Universities Committee of "Planning and Development".
- a Tauter Supervisor of "Graduation seminars "

Published Research's and Scientific Articles

Gap analysis Between planed and reality -Of practical skills for technical management specialization- "Case Study-Palestine Technical College"	Scientific paper	Hebron University Journal of Research	2017
The reality of practical skills to employ Digital Video technology - Youtube -In lectures by lecturers in Palestinian universities	Scientific paper	Al - Quds Open University Journal for Digital Education	2018
The reality of administrative terrorism Practitioner on Public sector employees In Palestinian institutions and its effect on Governance indicators	Scientific paper	Palestinian Technical University Research Journal	2018
The reality of administrative practices and their impact on governance in Palestinian sports sector -	Scientific paper	accepted for publication at Babir / Human Studies	2019

		Conference-Antalya Turkey 29-31 March -2019 In cooperation with Dr. Mazen Khatib - Head of Physical Education at Al-Quds University	
Utilizing of working principle of Digital Money _BITCOIN - in enhancing the efficiency of enterprises digital performance	Scientific paper	presented to the Universities World Federation Conference the Higher Education in in the Digital Era	SEP/2019

Published Articles:

The Hidden Power of Non-Managerial Employee's	Journal of Labor Rights -Palestine	2016
Characteristics of managerial Arabic paradigm	Signature Magazine For management and economy	2018
Glass ceilings – as an administrative approach in Palestinian institutions	Signature Magazine For management and economy	2019

Other Managerial skills:

Job analysis Strategic, environmental Analysis" SWOT", HRM Skills inventory, Computerized Selling Applications, marketing reports, Management and office automation, Sales communications, EDI/ Supply Chain Management model

References:

Prof : Marwn Awartani - Previous President of KhadourY University,Tel 00970599200211
Dr:Bassam Hamdan - Assistant Branch Manager / Academic Affairs Tel -00970592060600